



William Shrewsbury Primary School

Church Road, Stretton

Burton on Trent

DE13 0HE

Tel: 01283 247490

Email: office2@williamshrewsbury.staffs.sch.uk

Website: www.williamshrewsbury.staffs.sch.uk

A member of the Central Co-operative Learning Trust



Headteacher: Elaine Curtis

Deputy Headteacher: Matt Runacus

Dear Parents,

I hope that this letter finds you safe and well. I am writing to you to ask you to fill in a very [short survey](#) to help us find out how many parents will be prepared to send their children into school if and when we do open after the half term. Before you do this, please read the rest of this letter, which gives you some outline information about what the provision may look like as this will be very different to a normal school day.

In order to ensure the safety of your child, if they return to school here are some of the things we think that we will need to have in place:

- Children will be with the same small group of pupils for the whole day. The size of the group will be approximately 10 children.
- Wherever possible, the same adults will work with the group whenever they are in school. This is likely to mean your child may not be taught by their usual teacher, although it will be a member of the school staff they are familiar with.
- Children will not necessarily be in the classroom they were used to.
- Breaks and lunchtimes will be staggered and children will remain in their small groups at this time. They will not mix with children from other groups.
- Infant children and children eligible for free school meals will be given a packed lunch. Children in other year groups will need to bring a packed lunch. Lunches will be eaten in groups either in the classroom or outside.
- Lessons will be in a different format from usual. Tables and chairs will be spaced out at a safe distance and children will have a designated area to sit in during the day.
- Children will not be allowed to move freely around the school.

We will also need to consider staffing ratios, classroom space and toilet capacity. Once we have carried out a thorough risk assessment we will be able to determine how many children and which year groups could safely return. It is highly unlikely we will be able to provide full time education for any year groups and rotas will be in place. It is likely that the initial return will be phased so that only certain year groups are in school. If you decide not to send your child to school the official DfE guidance states that **'Parents will not be fined for non-attendance at this time'**. We will aim to continue to provide some form of home learning.

Please note that school will be closed for all pupils on **1st/2nd June** to allow staff to prepare the environment and to carry out a deep clean as there will be provision for a few key worker children during the holidays. We will continue to update you as plans develop. Thank you for your patience and understanding while we are making these arrangements.

Best wishes,

Elaine Curtis
Headteacher

