



William Shrewsbury Primary School

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A member of the Central Co-operative Learning Trust



Headteacher: Elaine Curtis

Deputy Headteacher: Matt Runacus

7th September 2020

Dear Parents,

Having reviewed the drop off and pick up procedures with more children in today, we would like to make some changes to make things safer for everyone. There may be further changes as the days progress and as we continue to monitor arrangements.

KS2 Beginning of the day

- From tomorrow, Year 3 children should continue to enter school between 8.40am and 8.45am through the infant pedestrian gate and leave via the back gate onto Jordan Avenue. Year 4 arrangements will also remain the same.
- The biggest change will be for the Year 5 and 6 children who will all now also enter through the vehicle entrance gate, queue across the car park to enter through the large gate to the junior playground. Year 6 should arrive between 8.40am and 8.45am and Year 5 should arrive between 8.45am and 8.50am. **These times should be strictly adhered to in order to ensure the safety of you and your child.** Any parents who choose to queue with their child should exit via the KS2 pedestrian gate. We hope that these measures will help to alleviate the congestion on the front of the school.

KS2 End of the day

- We are having a number of Y5 parents arriving 10 minutes early at the front gate to pick up their children. This is slowing down the dismissal of our Year 3 children. Year 5 parents who arrive at the front of the queue before we have dismissed all of Year 3 will be asked to rejoin the back of the queue until the Year the 5s are due out. A reminder of these times are: Year 3 to be collected at 3.15pm and Year 5 at 3.25pm.

Siblings - end of the day

- Parents who have picked up children from the infants at the end of the day may wait on the junior playground at the far end nearest the field. We will endeavour to send your children to you there but please bear with us while we all get used to this (particularly the children).
- Please can parents leave school as soon as they have dropped off or picked up their children to ease congestion on the playgrounds.
- Please remember to observe social distancing and if possible bring a face covering in case this becomes difficult.

Kind regards

Mrs Curtis